

# STOCK MARKET BASICS GUIDE

## A Complete Beginner's Guide to Understanding, Investing and Trading in the Stock Market

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## 1. Introduction to the Stock Market

The stock market is one of the most important components of a modern economy. It provides companies with access to capital and gives investors an opportunity to participate in the growth of businesses.

When you purchase shares of a company, you are essentially purchasing a small ownership interest in that company.

For example, if a company has 10 crore shares outstanding and you own 1,000 shares, you own a very small portion of that company.

The value of your investment changes depending on the market price of those shares.

However, the stock market is not a guaranteed money-making machine.

Stock prices can rise or fall because of:

- Company performance
- Economic conditions
- Interest rates
- Inflation
- Government policies
- Global markets
- Investor sentiment
- Corporate announcements
- Industry developments
- Supply and demand

Therefore, successful participation in the stock market requires **knowledge, discipline, patience and risk management.**

---

## 2. What Is a Stock?

A stock, also called a share or equity, represents ownership in a company.

Suppose a company is divided into 1 crore shares.

If you own 1,000 shares, you own a small fraction of that company.

As a shareholder, you may benefit from:

1. Increase in share price
2. Dividends
3. Bonus shares
4. Rights issues
5. Other corporate actions

However, shareholders also bear the risk that the share price may decline.

### Simple Example

You purchase 100 shares at ₹200 each.

Your investment:

$$100 \times ₹200 = ₹20,000$$

If the price increases to ₹250:

$$100 \times ₹250 = ₹25,000$$

Your unrealized gain is:

$$₹5,000$$

If the price falls to ₹150:

$$100 \times ₹150 = ₹15,000$$

Your unrealized loss is:

**₹5,000**

This demonstrates one of the fundamental principles of the stock market:

**Return and risk go together.**

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### **3. Why Do Companies Issue Shares?**

Companies need money to expand their businesses.

They may require capital for:

- Building factories
- Opening new branches
- Purchasing machinery
- Research and development
- Hiring employees
- Paying debt
- Acquiring another company
- Expanding into new markets

One way to raise capital is by issuing shares to investors.

Instead of borrowing the entire amount from a bank, a company can raise money from the public by offering ownership through shares.

This is one of the primary purposes of the capital market.

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## 4. Why Do People Invest in Stocks?

People generally invest in stocks for several reasons.

### 1. Capital Appreciation

If a company grows and its valuation increases, its share price may rise.

### 2. Dividends

Some companies distribute a portion of their profits to shareholders as dividends.

### 3. Wealth Creation

Long-term ownership of quality businesses can potentially create significant wealth.

### 4. Inflation Protection

Over long periods, businesses may increase prices, revenues and profits, potentially allowing equity investments to grow faster than inflation.

### 5. Ownership

Buying shares makes you a shareholder of the business.

---

## 5. How the Stock Market Works

The stock market operates through an electronic system connecting buyers and sellers.

A simplified process is:

**Investor → Broker → Stock Exchange → Buyer/Seller → Clearing & Settlement  
→ Demat Account**

When you place an order to purchase shares:

1. You place an order through your broker.
2. The order reaches the relevant exchange.
3. The exchange attempts to match your order with a seller.
4. Once matched, the trade is executed.
5. Clearing and settlement take place.
6. The purchased shares are credited to your Demat account according to the applicable settlement cycle.

The price is determined primarily by **demand and supply**.

If more investors want to buy a stock than sell it at the current price, the price may rise.

If selling pressure is stronger than buying demand, the price may fall.

---

## **6. Indian Stock Market – NSE and BSE**

India has two major stock exchanges:

### **National Stock Exchange – NSE**

The NSE is one of India's major electronic stock exchanges.

### **Bombay Stock Exchange – BSE**

The BSE is one of the world's oldest established stock exchanges.

Both exchanges facilitate trading in securities such as equities and other financial instruments.

Investors normally access these exchanges through registered brokers.

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## 7. SEBI and the Role of the Regulator

The **Securities and Exchange Board of India (SEBI)** is India's securities-market regulator.

Its responsibilities include:

- Protecting investors
- Regulating securities markets
- Regulating market intermediaries
- Promoting fair and transparent markets
- Monitoring market activities
- Establishing rules and regulations

Investors should always verify whether a broker, adviser or other intermediary is properly registered with the relevant regulator before using its services.

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## 8. Stock Exchanges, Brokers and Depositories

It is important to understand the difference between these institutions.

### Stock Exchange

A marketplace where securities are traded.

Examples:

- NSE
- BSE

### Stock Broker

A broker provides the platform and services through which investors can place buy and sell orders.

## **Depository**

A depository holds securities electronically.

India's major depositories are:

- NSDL
- CDSL

## **Depository Participant**

A Depository Participant, or DP, acts as an intermediary between the investor and the depository.

---

## **9. Demat Account and Trading Account**

A beginner generally needs two important accounts.

### **Demat Account**

A Demat account holds securities electronically.

It is similar to a digital locker for your shares and other eligible securities.

### **Trading Account**

A trading account allows you to place buy and sell orders in the market.

### **Simple Structure**

**Bank Account → Trading Account → Stock Exchange**

and

**Stock Exchange → Demat Account**

Money is generally transferred through the banking system, while securities are held electronically in the Demat account.

---

## **10. How to Buy and Sell a Stock**

Suppose you want to buy 10 shares of XYZ Ltd.

If the market price is ₹500:

$$10 \times ₹500 = ₹5,000$$

You place an order through your broker.

If a matching seller is available and the order is executed, the transaction becomes a completed trade.

After settlement, the shares are credited to your Demat account.

When you sell those shares, the process works in the opposite direction.

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## **11. Types of Stocks**

Stocks can be classified in several ways.

### **Large-Cap Stocks**

Large, established companies with relatively large market capitalizations.

### **Mid-Cap Stocks**

Companies that fall within the mid-sized segment by market capitalization.

### **Small-Cap Stocks**

Smaller companies that may have higher growth potential but can also carry greater volatility and business risk.

## **Growth Stocks**

Companies expected to grow revenue and profits significantly.

## **Value Stocks**

Stocks that investors believe may be undervalued relative to their fundamentals.

## **Dividend Stocks**

Companies known for distributing dividends to shareholders.

## **Cyclical Stocks**

Companies whose performance is strongly affected by economic cycles.

## **Defensive Stocks**

Businesses whose demand may remain comparatively stable even during economic weakness.

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## **12. Market Capitalization**

Market capitalization represents the total market value of a company's outstanding shares.

### **Formula**

**Market Capitalization = Share Price × Total Outstanding Shares**

Example:

A company has:

- 10 crore shares
- Share price = ₹500

Market capitalization:

$$10 \text{ crore} \times ₹500 = ₹5,000 \text{ crore}$$

Market capitalization is commonly used to categorize companies into large-cap, mid-cap and small-cap segments according to applicable market classifications.

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### **13. Stock Market Indices**

An index tracks a selected group of securities and provides a broad indication of market performance.

Important Indian indices include:

#### **NIFTY 50**

A major index representing 50 large companies listed on the NSE, subject to the index methodology.

#### **SENSEX**

A major BSE index consisting of selected large companies.

Other indices represent sectors or specific market segments.

Examples include:

- Bank indices
- IT indices
- Pharma indices
- Mid-cap indices
- Small-cap indices

Indices are useful for understanding the overall direction of a market segment.

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## 14. Understanding Stock Prices

A stock's price is determined by transactions between buyers and sellers.

However, price alone does not tell you whether a stock is cheap or expensive.

A ₹50 stock can be more expensive relative to its fundamentals than a ₹5,000 stock.

For example:

Company A:

- Price = ₹100
- EPS = ₹5
- P/E = 20

Company B:

- Price = ₹1,000
- EPS = ₹100
- P/E = 10

Although Company B has a much higher share price, its P/E ratio is lower.

Therefore:

**Never judge a stock only by its share price.**

---

## 15. Bid Price and Ask Price

The **Bid Price** is the price buyers are willing to pay.

The **Ask Price** is the price sellers are willing to accept.

Example:

Bid = ₹499

Ask = ₹500

The difference between them is called the:

### **Bid-Ask Spread**

A smaller spread generally indicates better liquidity, while a wider spread can indicate lower liquidity or greater trading friction.

---

## **16. Volume and Liquidity**

### **Volume**

Volume represents the number of shares traded during a particular period.

High volume can indicate significant market participation.

### **Liquidity**

Liquidity refers to how easily an asset can be bought or sold without causing a significant price impact.

Highly liquid stocks generally have:

- Higher trading activity
- More buyers and sellers
- Tighter bid-ask spreads

Low-liquidity stocks may be harder to enter or exit efficiently.

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## 17. Types of Orders

Common order types include:

- Market Order
- Limit Order
- Stop-Loss Order
- Stop-Loss Market Order
- Stop-Loss Limit Order

Understanding order types is essential before trading.

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## 18. Market Order

A market order instructs the broker to execute the trade at the best available price in the market.

Example:

A stock is trading around ₹500.

You place a market buy order.

The actual execution price may differ slightly from ₹500 depending on available liquidity and market conditions.

### **Advantage**

Fast execution.

### **Risk**

The exact execution price is not guaranteed.

---

## 19. Limit Order

A limit order specifies the maximum price you are willing to pay when buying or the minimum price you are willing to accept when selling.

Example:

Current price = ₹500.

You place a buy limit order at ₹490.

The order will execute only if sufficient sellers are available at ₹490 or better under the exchange's matching rules.

### **Advantage**

Better control over price.

### **Risk**

The order may not execute.

---

## 20. Stop-Loss Order

A stop-loss is designed to limit potential losses or protect profits.

Example:

You buy a stock at ₹500.

You decide that you do not want to risk holding it below ₹470.

You may place an appropriate stop-loss order around that level, subject to the order type and market conditions.

Stop-loss orders are particularly important for active traders.

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## 21. Stop-Loss Market and Stop-Loss Limit Orders

A stop-loss market order becomes a market order once the trigger condition is reached.

A stop-loss limit order becomes a limit order after the trigger is reached.

### Important

During highly volatile markets, a stop order may execute at a different price from the trigger price.

Therefore, traders must understand:

- Trigger price
- Limit price
- Execution price
- Slippage
- Market liquidity

before using these orders.

---

## 22. Delivery Trading

Delivery trading generally means purchasing shares and holding them beyond the trading session.

For example:

You buy 100 shares today and intend to hold them for several months or years.

The shares are held in your Demat account after settlement.

Delivery investing is commonly associated with long-term investing.

---

## 23. Intraday Trading

Intraday trading involves opening and closing a position within the same trading session.

Example:

Buy at ₹500.

Sell at ₹510 on the same trading day.

Profit before applicable costs:

**₹10 per share**

For 100 shares:

**₹10 × 100 = ₹1,000**

However, intraday trading involves substantial risks, including:

- Volatility
- Leverage
- Slippage
- Transaction costs
- Emotional decision-making
- Rapid losses

Intraday trading should not be treated as easy or guaranteed income.

---

## 24. Investing vs Trading

### Investing

Usually longer-term

Focus on business value

Fundamental analysis is important

Lower transaction frequency

Patience is important

Compounding can be powerful

Neither approach is automatically superior.

The appropriate approach depends on the individual's goals, knowledge, risk tolerance and time horizon.

### Trading

Usually shorter-term

Focus often on price movement

Technical analysis is commonly used

Higher transaction frequency

Speed and discipline are important

Risk management is critical

---

## 25. Long-Term Investing

Long-term investing generally involves purchasing quality businesses or diversified investments and holding them for several years.

A long-term investor may study:

- Revenue growth
- Profit growth
- Cash flows
- Debt
- Competitive advantages
- Management quality

- Valuation
- Industry growth
- Corporate governance

The objective is not necessarily to predict tomorrow's price.

Instead, the objective is to participate in long-term economic and business growth.

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## **26. Fundamental Analysis**

Fundamental analysis evaluates the financial and economic characteristics of a company.

It attempts to answer questions such as:

- Is the company growing?
- Is it profitable?
- Is the debt manageable?
- Is management trustworthy?
- Does the company have a competitive advantage?
- Is the stock reasonably valued?
- Is the industry attractive?

Fundamental analysis is especially important for long-term investors.

---

## 27. Technical Analysis

Technical analysis studies price and volume data to identify patterns, trends and potential trading opportunities.

Common tools include:

- Candlestick charts
- Support and resistance
- Trendlines
- Moving averages
- RSI
- MACD
- Volume
- Breakouts
- Chart patterns

Technical analysis does not guarantee future results.

It is a framework for analyzing probabilities, not certainty.

---

## 28. Important Fundamental Ratios

Some commonly used financial ratios include:

- EPS
- P/E
- P/B
- ROE

- ROCE
- Debt-to-Equity
- Current Ratio
- Dividend Yield
- Operating Margin
- Net Profit Margin
- Free Cash Flow

Ratios should generally be compared with:

- Historical values
- Industry peers
- Sector averages
- Business characteristics

A ratio should not be interpreted in isolation.

---

## **29. Understanding Financial Statements**

Three major financial statements are:

### **Income Statement**

Shows revenue, expenses and profit over a period.

### **Balance Sheet**

Shows assets, liabilities and shareholders' equity at a point in time.

### **Cash Flow Statement**

Shows cash generated and used by the business.

A company can report accounting profits while experiencing weak cash flows.

Therefore, investors should examine all three statements rather than focusing only on net profit.

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### **30. Revenue, Profit and Cash Flow**

#### **Revenue**

Money generated from business operations.

#### **Operating Profit**

Profit generated from the company's core operations before certain other expenses.

#### **Net Profit**

Profit remaining after applicable expenses, interest, taxes and other items.

#### **Cash Flow**

Actual movement of cash into and out of the business.

A strong company ideally demonstrates healthy business growth accompanied by sustainable cash generation.

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### **31. Earnings Per Share – EPS**

EPS represents earnings attributable to each outstanding share.

A simplified formula is:

**EPS = Profit attributable to equity shareholders ÷ Number of outstanding shares**

Example:

Profit = ₹100 crore

Shares = 10 crore

EPS = ₹10

EPS is an important component of valuation analysis.

---

### **32. Price-to-Earnings Ratio – P/E**

The P/E ratio compares the market price of a share with its earnings per share.

**Formula**

**P/E = Market Price per Share ÷ EPS**

Example:

Share price = ₹500

EPS = ₹25

P/E = 20

A high P/E does not automatically mean a stock is bad.

A low P/E does not automatically mean a stock is cheap.

Investors should consider growth, quality, risk, industry characteristics and future earnings.

---

### 33. Price-to-Book Ratio – P/B

P/B compares the market price with book value per share.

#### Formula

$$\text{P/B} = \text{Market Price} \div \text{Book Value per Share}$$

This ratio can be particularly useful for certain financial businesses, although its usefulness varies significantly across industries.

---

### 34. Return on Equity – ROE

ROE measures the profitability generated relative to shareholders' equity.

#### Formula

$$\text{ROE} = \text{Net Profit} \div \text{Average Shareholders' Equity} \times 100$$

Higher ROE can indicate efficient use of equity capital, but investors should examine how the ROE is achieved.

Excessive debt can sometimes artificially increase ROE.

---

### 35. Debt-to-Equity Ratio

This ratio compares a company's debt with shareholders' equity.

#### Formula

$$\text{Debt-to-Equity} = \text{Total Debt} \div \text{Shareholders' Equity}$$

A high ratio can indicate higher financial leverage.

However, acceptable debt levels vary considerably between industries.

For example, financial institutions naturally operate with balance sheets very different from manufacturing companies.

---

### 36. Dividend and Dividend Yield

A dividend is a distribution made by a company to eligible shareholders.

#### Dividend Yield

A simplified calculation is:

$$\text{Dividend Yield} = \text{Annual Dividend per Share} \div \text{Market Price} \times 100$$

Example:

Annual dividend = ₹10

Share price = ₹500

Dividend yield = 2%

Dividend yield should not be the only reason to purchase a stock.

Investors should also consider:

- Dividend sustainability
- Profitability
- Cash flow
- Payout ratio
- Future growth opportunities

---

### 37. Free Cash Flow

Free Cash Flow (FCF) represents cash available after the business has funded necessary capital expenditures.

A simplified formula is:

## **FCF = Operating Cash Flow – Capital Expenditure**

Strong and sustainable free cash flow can provide a company with flexibility to:

- Reduce debt
  - Pay dividends
  - Buy back shares
  - Invest in expansion
  - Acquire businesses
- 

### **38. Technical Analysis Basics**

Technical analysis generally assumes that market price contains information reflected through buying and selling activity.

Important concepts include:

- Trend
- Momentum
- Volume
- Support
- Resistance
- Breakout
- Breakdown
- Volatility

Technical analysis is most useful when combined with disciplined risk management.

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### 39. Candlestick Charts

Candlestick charts display price movement over a specific period.

A candle generally shows:

- Open
- High
- Low
- Close

#### **Bullish Candle**

The closing price is above the opening price.

#### **Bearish Candle**

The closing price is below the opening price.

Candlestick patterns can provide information about market sentiment, but individual patterns should not be treated as guaranteed signals.

---

### 40. Support and Resistance

#### **Support**

A price area where buying interest has historically appeared.

#### **Resistance**

A price area where selling pressure has historically appeared.

Example:

A stock repeatedly finds buyers around ₹500.

₹500 may act as a support zone.

If the stock repeatedly struggles near ₹600:

₹600 may act as resistance.

Support and resistance are zones rather than perfectly precise numbers.

---

## 41. Trend Analysis

Three basic market trends are:

### **Uptrend**

Higher highs and higher lows.

### **Downtrend**

Lower highs and lower lows.

### **Sideways Trend**

Price moves within a relatively defined range.

Understanding the prevailing trend can help traders avoid taking positions against strong market momentum without a clear strategy.

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## 42. Moving Averages

Moving averages smooth price data to help identify trends.

Common examples:

- 20-period moving average

- 50-period moving average
- 100-period moving average
- 200-period moving average

Two commonly used types are:

### **Simple Moving Average – SMA**

Calculates the arithmetic average of prices over a specified period.

### **Exponential Moving Average – EMA**

Gives greater weight to recent prices.

Moving averages can be used to identify trend direction, dynamic support/resistance and potential crossover signals.

---

## **43. Relative Strength Index – RSI**

RSI is a momentum oscillator that typically ranges from 0 to 100.

Traditional interpretations often consider:

- Above 70 → potentially overbought
- Below 30 → potentially oversold

However, these levels should not be treated as automatic buy or sell signals.

A strong stock can remain above 70 during a powerful uptrend.

A weak stock can remain below 30 during a strong downtrend.

Context matters.

---

## 44. MACD

MACD stands for Moving Average Convergence Divergence.

It is a momentum and trend-following indicator based on moving averages.

Traders commonly examine:

- MACD line
- Signal line
- Histogram
- Crossovers
- Divergence

MACD can help identify changes in momentum but should not be used blindly.

---

## 45. Breakouts and Breakdowns

### Breakout

When price moves above an important resistance area.

### Breakdown

When price moves below an important support area.

A good breakout analysis considers:

- Volume
- Price structure
- Market trend
- Fundamental background
- Retest

- False-breakout risk

Not every breakout leads to a sustained move.

---

## **46. Risk Management**

Risk management is arguably more important than finding the perfect stock or trading strategy.

The first question should not be:

"How much can I make?"

Instead ask:

"How much can I afford to lose?"

Important risk-management principles include:

- Position sizing
  - Stop losses
  - Diversification
  - Risk-reward planning
  - Avoiding excessive leverage
  - Maintaining sufficient liquidity
  - Controlling emotions
- 

## **47. Position Sizing**

Position sizing determines how much capital should be allocated to a particular trade or investment.

Example:

Trading capital = ₹1,00,000

Maximum acceptable risk = 1%

Maximum risk:

**₹1,000**

Entry price = ₹500

Stop-loss = ₹480

Risk per share:

**₹20**

Position size:

**₹1,000 ÷ ₹20 = 50 shares**

This is a simplified educational example.

Actual position sizing should also consider slippage, transaction costs, liquidity and overall portfolio risk.

---

## **48. Stop Loss and Risk-Reward Ratio**

Suppose:

Entry = ₹500

Stop Loss = ₹480

Target = ₹560

Risk = ₹20

Potential reward = ₹60

Risk-reward ratio:

**1 : 3**

This means you are risking ₹1 for a potential ₹3 reward.

A favorable risk-reward ratio does not guarantee success, but it can help create a disciplined trading framework.

---

## **49. Diversification**

Diversification means spreading investments across different assets, companies, industries or asset classes.

Instead of investing your entire capital in one stock, you may diversify across:

- Different companies
- Different sectors
- Equity
- Debt
- Gold
- Cash or other suitable assets

However, excessive diversification can also make a portfolio difficult to monitor.

The objective is **meaningful diversification**, not simply owning a large number of securities.

---

## 50. Psychology of Investing and Trading

Investment decisions are often affected by emotions.

Common psychological biases include:

### **Fear**

Selling during a market decline without evaluating the underlying investment.

### **Greed**

Taking excessive risk because prices are rising.

### **FOMO**

Fear of missing out.

### **Revenge Trading**

Trying to immediately recover a previous trading loss.

### **Confirmation Bias**

Searching only for information that supports an existing opinion.

### **Overconfidence**

Believing that a few successful trades prove exceptional skill.

### **Herd Mentality**

Following what everyone else is doing without independent analysis.

Successful investors learn to manage their behavior as carefully as they manage their capital.

---

## 51. Bull Market and Bear Market

### **Bull Market**

A period characterized broadly by rising prices and positive investor sentiment.

## **Bear Market**

A period characterized broadly by declining prices and negative sentiment.

Markets can move through:

- Bull phases
- Bear phases
- Corrections
- Consolidations
- Recoveries

Investors should be prepared for all market environments.

---

## **52. Market Cycles**

Markets often move through broad cycles.

A simplified cycle can be described as:

**Accumulation → Expansion → Distribution → Decline**

These phases are not perfectly predictable.

Economic growth, interest rates, liquidity, earnings, investor sentiment and global events can influence market cycles.

---

## **53. IPO – Initial Public Offering**

An Initial Public Offering, or IPO, is when a company offers shares to the public for the first time as part of becoming publicly listed.

Companies may raise capital through an IPO to:

- Expand operations
- Repay debt
- Fund growth
- Provide an exit opportunity to existing investors
- Meet other corporate objectives

Before applying for an IPO, investors should study the offer document and understand:

- Business model
- Financial performance
- Promoters
- Risks
- Valuation
- Use of proceeds
- Competitive environment

IPO listing gains are never guaranteed.

---

## **54. Mutual Funds**

A mutual fund pools money from multiple investors and invests according to a defined investment objective.

Examples include:

- Equity funds

- Debt funds
- Hybrid funds
- Index funds
- Sector funds

Mutual funds can provide diversification and professional management.

However, investors should understand the fund's:

- Objective
- Portfolio
- Risk
- Expense ratio
- Historical performance
- Benchmark
- Fund manager
- Investment strategy

Past performance does not guarantee future returns.

---

## **55. Exchange-Traded Funds – ETFs**

An ETF is a fund that trades on a stock exchange.

Many ETFs track:

- Stock indices
- Sectors

- Commodities
- Bonds
- Other asset classes

For example, an index ETF may seek to replicate the performance of a particular index.

ETFs can offer diversification and exchange-based trading, but investors should consider liquidity, tracking difference, expenses and the underlying asset.

---

## **56. Index Funds**

An index fund aims to replicate the performance of a specific market index.

For example, a fund may track a broad-market index rather than attempting to select individual stocks.

Advantages can include:

- Diversification
- Simple strategy
- Lower portfolio turnover
- Often relatively low costs

Index investing is one approach available to investors who do not want to select individual companies.

---

## **57. SIP and Compounding**

SIP stands for Systematic Investment Plan.

Under an SIP, an investor invests a predetermined amount at regular intervals into an eligible mutual-fund scheme.

## **Compounding**

Compounding occurs when returns generate additional returns over time.

Example:

Initial investment = ₹1,00,000

If it grows by 10%:

Year 1:

₹1,10,000

If it grows another 10%:

Year 2:

₹1,21,000

The second year's growth is calculated on a larger base.

This demonstrates why time can be an important factor in wealth creation.

Actual market returns are variable and are not guaranteed.

---

## **58. Dividends and Corporate Actions**

Companies may undertake various corporate actions.

Common examples:

- Dividend
- Bonus issue
- Stock split

- Rights issue
- Buyback
- Merger
- Demerger

Investors should understand the relevant record date, ex-date and applicable corporate-action terms.

---

## **59. Bonus Shares**

A bonus issue provides additional shares to eligible shareholders without requiring them to pay an additional amount for those shares, subject to the company's terms.

Example:

A 1:1 bonus means that an eligible shareholder receives one additional share for every one share held.

If you own 100 shares:

Before bonus:

100 shares

After 1:1 bonus:

200 shares

The share price generally adjusts to reflect the increased number of shares.

A bonus issue does not automatically double your wealth.

---

## 60. Stock Splits

A stock split divides existing shares into a larger number of shares.

Example:

A company announces a 1:5 split, subject to its specific terms.

A shareholder holding one share may receive five shares after the split.

The market price is adjusted accordingly.

A stock split does not by itself create economic value.

---

## 61. Rights Issues

A rights issue gives eligible existing shareholders an opportunity to purchase additional shares, generally at specified terms.

The company may use the proceeds for:

- Expansion
- Debt reduction
- Working capital
- Other corporate purposes

Investors should carefully review the offer terms before deciding whether to participate.

---

## 62. Buybacks

A share buyback occurs when a company purchases its own shares.

Companies may conduct buybacks for various reasons, such as:

- Returning capital to shareholders
- Improving capital allocation
- Reducing outstanding shares
- Signaling management's view on valuation

A buyback is not automatically positive; the price and underlying business economics matter.

---

### **63. Pledging of Shares**

Promoters or shareholders may pledge shares as collateral for borrowing.

High or increasing promoter pledging can require careful investigation because it may indicate financial pressure or increased leverage.

Investors should examine:

- Percentage of shares pledged
  - Changes over time
  - Reason for borrowing
  - Company's financial condition
- 

### **64. Futures and Options – Basic Introduction**

Derivatives are financial instruments whose value is derived from an underlying asset.

Common derivatives include:

- Futures

- Options

They can be used for:

- Hedging
- Speculation
- Portfolio management

However, derivatives can involve substantially greater complexity and risk than straightforward investing.

---

## **65. Futures**

A futures contract creates an obligation to buy or sell an underlying asset at specified terms at a future date or according to the contract's settlement mechanism.

Futures involve:

- Margin
- Leverage
- Mark-to-market effects
- Expiry
- Contract specifications

Because of leverage, relatively small price movements can result in significant gains or losses relative to the capital committed.

---

## 66. Options

An option gives the buyer a right, but generally not an obligation, to buy or sell an underlying asset at specified terms.

Two basic types are:

### **Call Option**

Provides the right to buy.

### **Put Option**

Provides the right to sell.

Important option concepts include:

- Strike price
- Premium
- Expiry
- Intrinsic value
- Time value
- Implied volatility
- Delta
- Theta
- Gamma
- Vega

Options are advanced instruments and should be studied thoroughly before trading.

---

## 67. Leverage and Margin

Leverage allows a trader to control a position larger than the cash directly invested.

Example:

You have ₹20,000.

With leverage, you may be able to take a position worth more than ₹20,000, depending on the product and broker/exchange rules.

Leverage magnifies both gains and losses.

A small unfavorable market movement can therefore cause a disproportionately large loss.

### Important Principle

**Never use leverage without fully understanding the potential loss.**

---

## 68. Common Stock Market Mistakes

Beginners frequently make the following mistakes:

### 1. Investing Without Learning

Buying stocks without understanding the business.

### 2. Following Tips Blindly

Buying because someone said:

"This stock will double."

### 3. No Stop Loss in Trading

Taking trades without defining risk.

#### **4. Using Excessive Leverage**

Trying to make large profits with limited capital.

#### **5. Putting All Money in One Stock**

Ignoring concentration risk.

#### **6. Chasing Stocks After Large Moves**

Buying because a stock has already risen sharply.

#### **7. Selling in Panic**

Selling quality investments purely because the market temporarily falls.

#### **8. Overtrading**

Taking unnecessary positions simply because the market is open.

#### **9. Ignoring Valuation**

Buying a great company at an unreasonable valuation.

#### **10. Ignoring Business Quality**

Buying a cheap stock simply because its price looks low.

---

### **69. How Beginners Should Start**

A beginner should follow a structured approach.

#### **Step 1 – Learn the Basics**

Understand:

- Shares
- Exchanges

- Demat accounts
- Trading accounts
- Orders
- Risk
- Diversification

## **Step 2 – Understand Your Objective**

Ask:

- Why am I investing?
- What is my time horizon?
- How much risk can I tolerate?
- What amount can I afford to invest?

## **Step 3 – Build an Emergency Fund**

Do not invest money that may be required immediately for essential expenses.

## **Step 4 – Start Small**

Gain experience before committing significant capital.

## **Step 5 – Avoid Leverage Initially**

New investors should generally learn the market before using leveraged products.

## **Step 6 – Study Companies**

Learn how to read:

- Annual reports

- Financial statements
- Investor presentations
- Earnings information
- Corporate announcements

## **Step 7 – Maintain a Record**

Keep track of:

- Investment date
  - Purchase price
  - Quantity
  - Reason for purchase
  - Expected thesis
  - Risk
  - Exit conditions
- 

## **70. A Practical Beginner's Checklist**

Before buying a stock, ask:

### **Business**

- What does the company do?
- How does it make money?
- Is the business understandable?

### **Growth**

- Is revenue growing?
- Are profits growing?
- Is cash flow improving?

## **Financial Health**

- How much debt does the company have?
- Is interest coverage adequate?
- Is the balance sheet healthy?

## **Management**

- Who runs the company?
- Is corporate governance satisfactory?
- Are there significant related-party concerns?

## **Competitive Advantage**

- Does the company have a moat?
- Is the brand strong?
- Are switching costs high?
- Does it have a cost advantage?

## **Valuation**

- What is the P/E?
- What is the P/B?
- What is the growth expectation?
- How does valuation compare with peers?

## **Risk**

- What can go wrong?
- What are the major industry risks?
- What regulatory risks exist?
- What could permanently damage the business?

## **Portfolio**

- Does this investment fit my portfolio?
  - Am I becoming too concentrated?
- 

## **71. A Simple Stock Research Framework**

A beginner can use the following framework:

### **1. Understand the Business**

If you cannot explain the business simply, study it further.

### **2. Study Historical Performance**

Review:

- Revenue
- EBITDA/operating profit
- Net profit
- EPS
- Cash flow
- Debt

### **3. Examine Management**

Look at:

- Promoter ownership
- Pledging
- Capital allocation
- Corporate governance
- Historical decisions

### **4. Study the Industry**

Understand:

- Market size
- Competition
- Regulations
- Cyclicity
- Growth opportunities

### **5. Estimate Valuation**

Compare:

- P/E
- P/B
- EV/EBITDA
- Growth
- Free cash flow

## 6. Identify Risks

Write down at least three reasons why the investment could fail.

## 7. Decide Position Size

Never let one investment expose the entire portfolio to unacceptable risk.

---

## 72. Investment Journal

Maintaining an investment journal can significantly improve decision-making.

For every investment, record:

**Company:**

**Date:**

**Purchase Price:**

**Quantity:**

**Investment Amount:**

**Reason for Purchase:**

**Expected Growth Drivers:**

**Major Risks:**

**Valuation:**

**Expected Holding Period:**

**Exit Conditions:**

**Review Date:**

This helps distinguish between a well-researched investment and an emotional purchase.

---

### 73. Trading Journal

A trader should record every trade.

Important fields include:

- Date
- Stock
- Buy/Sell
- Entry
- Stop Loss
- Target
- Quantity
- Risk
- Exit
- Profit/Loss
- Strategy
- Market Condition
- Reason for Entry
- Reason for Exit
- Emotional State

After 50–100 trades, a journal can reveal patterns in your trading behavior.

---

## **74. Important Stock Market Terms**

### **Equity**

Ownership interest in a company.

### **Share**

A unit of ownership in a company.

### **Stock Exchange**

A regulated marketplace where securities are traded.

### **Broker**

An intermediary that provides access to market transactions.

### **Demat Account**

An electronic account used to hold securities.

### **Market Capitalization**

Share price multiplied by outstanding shares.

### **Volume**

Number of securities traded during a period.

### **Liquidity**

Ease with which an asset can be bought or sold.

### **Dividend**

Distribution made by a company to shareholders.

### **EPS**

Earnings attributable to each share.

## **P/E**

Price relative to earnings per share.

## **P/B**

Price relative to book value per share.

## **ROE**

Return generated on shareholders' equity.

## **IPO**

Initial Public Offering.

## **Bull Market**

Broad period of rising market prices.

## **Bear Market**

Broad period of declining market prices.

## **Correction**

A decline from a recent market high.

## **Volatility**

Degree of price fluctuation.

## **Portfolio**

Collection of investments.

## **Diversification**

Spreading risk across investments.

## **Capital Gain**

Profit from selling an investment above its purchase cost, subject to applicable adjustments and taxes.

### **Stop Loss**

An order or risk-management level intended to limit losses.

### **Breakout**

Price moving beyond a significant resistance level.

### **Support**

A price area where buying interest may emerge.

### **Resistance**

A price area where selling pressure may emerge.

---

## **75. The Difference Between Price and Value**

One of the most important concepts in investing is the difference between **price and value**.

Price is what the market currently asks you to pay.

Value is an assessment of what the underlying business may be worth based on its expected future economics.

A stock can be:

- High price, high value
- High price, low value
- Low price, high value
- Low price, low value

Therefore, investors should avoid thinking:

"The share is only ₹50, so it is cheap."

The correct question is:

"Is the current market price attractive relative to the company's fundamentals and future prospects?"

---

## **76. The Importance of Time Horizon**

Different investments have different appropriate time horizons.

### **Short Term**

Days to weeks.

Market movements can be heavily influenced by sentiment and technical factors.

### **Medium Term**

Months to a few years.

Business performance, economic conditions and valuation can become increasingly important.

### **Long Term**

Several years or more.

Business growth, earnings, cash flow and compounding can become major drivers.

The longer the investment horizon, the more important it becomes to focus on the underlying economics of the business rather than short-term price fluctuations.

---

## 77. Compounding and Wealth Creation

Compounding is one of the most powerful concepts in investing.

A simplified example:

Initial capital = ₹1,00,000

Annual return = 12%

After approximately:

5 years → ₹1.76 lakh

10 years → ₹3.11 lakh

15 years → ₹5.47 lakh

20 years → ₹9.65 lakh

These figures are mathematical illustrations, not promises of investment returns.

Actual equity returns vary significantly from year to year.

The lesson is:

**Time and consistency can be more powerful than trying to find the perfect entry point.**

---

## 78. What Should You Never Do?

Never:

- Invest borrowed money without understanding the risks
- Follow anonymous stock tips blindly

- Assume past returns will continue
  - Use excessive leverage
  - Put emergency savings into high-risk investments
  - Trade without a plan
  - Ignore transaction costs and taxes
  - Assume every IPO will give listing gains
  - Believe guaranteed-return promises
  - Invest because of social-media hype alone
- 

## **79. The Golden Rules of the Stock Market**

### **Rule 1**

**Protect your capital.**

### **Rule 2**

**Never invest in something you do not understand.**

### **Rule 3**

**Do your own research.**

### **Rule 4**

**Diversify appropriately.**

### **Rule 5**

**Do not let emotions control decisions.**

### **Rule 6**

**Avoid excessive leverage.**

### **Rule 7**

**Think in probabilities, not certainties.**

### **Rule 8**

**Have a defined investment or trading plan.**

### **Rule 9**

**Review your decisions, not just your profits.**

### **Rule 10**

**Be patient.**

---

## **80. Beginner's 30-Day Learning Plan**

### **Week 1 – Market Basics**

Learn:

- Stock
- Share
- NSE
- BSE
- SEBI
- Demat
- Trading account
- Market capitalization

- Index

## **Week 2 – Fundamental Analysis**

Learn:

- Revenue
- Profit
- EPS
- P/E
- P/B
- ROE
- Debt
- Cash flow
- Annual reports

## **Week 3 – Technical Analysis**

Learn:

- Candlesticks
- Support
- Resistance
- Trends
- Volume
- Moving averages
- RSI

- MACD

## Week 4 – Risk and Psychology

Learn:

- Position sizing
- Stop loss
- Risk-reward
- Diversification
- Trading psychology
- Emotional control
- Trading journal

After learning the concepts, practice using a **paper-trading or observation-based approach** before taking significant financial risk.

---

### 81. Example of a Complete Stock Analysis

Consider a hypothetical company called ABC Ltd.

#### Business

ABC manufactures consumer products.

#### Revenue

Revenue has increased consistently over several years.

#### Profit

Profit has also increased.

#### Debt

Debt is manageable relative to the company's cash generation.

## **ROE**

ROE is healthy compared with relevant industry peers.

## **Cash Flow**

Operating cash flow is broadly consistent with reported earnings.

## **Competitive Advantage**

The company has a strong distribution network and established brand.

## **Valuation**

The stock trades at a premium valuation.

## **Risk**

Potential risks include:

- Competition
- Raw-material costs
- Economic slowdown
- Regulatory changes
- High valuation

## **Conclusion**

A good company is not automatically a good investment at every price.

The investor must evaluate:

**Business Quality + Growth + Financial Health + Management + Valuation + Risk**

---

## 82. Stock Market vs Fixed Deposits

Stocks and fixed deposits serve different purposes.

| Feature           | Stocks                           | Fixed Deposits                                                     |
|-------------------|----------------------------------|--------------------------------------------------------------------|
| Potential Return  | Higher potential                 | Generally more predictable                                         |
| Risk              | Higher                           | Generally lower, subject to issuer/bank and applicable protections |
| Price Volatility  | High                             | Low                                                                |
| Capital Guarantee | No                               | Depends on product and applicable terms                            |
| Liquidity         | Generally high for liquid stocks | Depends on FD terms                                                |
| Suitable Horizon  | Medium/Long term                 | Varies                                                             |
| Return Certainty  | No                               | Interest rate generally specified                                  |

Investors should choose products based on goals and risk tolerance rather than simply comparing headline returns.

---

## 83. Stock Market vs Mutual Funds

### Individual Stocks

Advantages:

- Direct ownership
- Greater control
- Potential for significant returns

Risks:

- Company-specific risk
- Requires research
- Greater concentration risk

## **Mutual Funds**

Advantages:

- Diversification
- Professional management
- Convenient for many investors

Risks:

- Market risk
- Fund-specific risk
- Management risk
- Expenses

There is no universal "best" choice.

---

## **84. How to Build a Simple Portfolio**

A portfolio should reflect:

- Financial goals
- Time horizon
- Risk tolerance
- Income stability
- Existing assets
- Investment knowledge

A beginner may consider starting with diversified investments rather than immediately selecting many individual stocks.

The exact allocation between equity, debt, cash and other assets should be based on individual circumstances.

---

## **85. Reviewing Your Portfolio**

A portfolio should not be monitored obsessively every few minutes.

Instead, establish a review process.

Review:

- Business performance
- Earnings
- Debt
- Cash flow
- Valuation
- Investment thesis
- Portfolio concentration

- Changes in risk

The purpose of a review is not to react to every price movement.

The purpose is to determine whether the original investment thesis remains valid.

---

## **86. When Should You Sell a Stock?**

Selling may be appropriate when:

### **1. Investment Thesis Changes**

The fundamental reason for owning the stock is no longer valid.

### **2. Business Quality Deteriorates**

Revenue, margins, cash flow or competitive position deteriorate materially.

### **3. Management Problems Appear**

Serious governance concerns emerge.

### **4. Valuation Becomes Excessive**

The market price significantly exceeds a reasonable assessment of future business prospects.

### **5. Better Opportunities Exist**

Capital may be reallocated when another opportunity has a materially better risk-return profile.

For traders, selling may also occur because:

- Stop loss is hit
- Target is reached

- Technical setup fails
  - Trading thesis becomes invalid
- 

## **87. How to Handle Market Crashes**

Market crashes are part of equity investing.

During a major decline:

1. Avoid panic.
2. Review your portfolio.
3. Separate business problems from market-wide problems.
4. Check your liquidity needs.
5. Avoid impulsive decisions.
6. Reassess your risk tolerance.
7. Avoid excessive leverage.
8. Focus on long-term objectives.

A market crash can be painful, but it can also teach investors important lessons about risk and portfolio construction.

---

## **88. The Importance of Financial Discipline**

Successful investing is not only about finding great stocks.

It is also about managing money responsibly.

A disciplined investor:

- Invests regularly

- Controls expenses
- Avoids unnecessary debt
- Maintains liquidity
- Diversifies appropriately
- Reviews investments periodically
- Avoids emotional decisions
- Thinks long term

Financial discipline is often more important than market predictions.

---

## **89. Final Principles for Successful Investing**

The stock market rewards knowledge and discipline, but it does not reward impatience consistently.

Remember these principles:

### **Understand Before You Invest**

Knowledge reduces avoidable mistakes.

### **Focus on Risk**

Every investment has risk.

### **Think Long Term**

Quality businesses may require years to realize their potential.

### **Avoid Noise**

Do not allow social media, rumors and sensational headlines to control your decisions.

## **Control Your Emotions**

Fear and greed can destroy otherwise sensible strategies.

## **Diversify**

Do not allow one mistake to destroy your financial future.

## **Keep Learning**

Markets evolve continuously.

## **Protect Capital**

The ability to remain invested is itself a major advantage.

---

## **90. Conclusion**

The stock market is neither a casino nor a guaranteed wealth-creation machine.

It is a marketplace where ownership in businesses and other financial instruments are bought and sold.

For investors, the market can provide an opportunity to participate in economic growth and potentially build wealth over the long term.

For traders, it provides opportunities to benefit from price movements, but these opportunities come with significant risk.

The foundation of successful participation is:

**Knowledge + Research + Risk Management + Discipline + Patience**

A beginner does not need to know everything on the first day.

Start with the basics.

Learn how the market works.

Understand financial statements.

Study companies.

Learn valuation.

Understand technical analysis if you intend to trade.

Practice risk management.

Control emotions.

And most importantly:

**Never risk money that you cannot afford to lose.**

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## **QUICK REFERENCE**

### **Before Investing**

- ☐ Understand the business
- ☐ Check financial performance
- ☐ Study debt
- ☐ Examine cash flow
- ☐ Review management
- ☐ Understand valuation
- ☐ Identify risks
- ☐ Decide position size
- ☐ Diversify appropriately

### **Before Trading**

- ☐ Identify entry
  - ☐ Define stop loss
  - ☐ Define target
  - ☐ Calculate position size
  - ☐ Calculate risk-reward
  - ☐ Check liquidity
  - ☐ Follow your trading strategy
  - ☐ Avoid emotional decisions
  - ☐ Record the trade
- 

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This guide is intended strictly for **educational and informational purposes**.

It does not constitute investment advice, financial advice, trading advice, a recommendation, solicitation, or an offer to buy or sell any security or financial product.

Stock-market investments are subject to market risks. Prices can rise or fall, and investors can lose part or all of their invested capital.

Past performance does not guarantee future results.

Examples and calculations used in this guide are illustrative and should not be interpreted as promises or projections of returns.

Before making investment or trading decisions, readers should conduct their own research and, where appropriate, consult a qualified and appropriately regulated financial professional.

Investors should also verify the latest applicable rules, regulations, charges and tax provisions from official sources because these may change over time.

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## **END OF GUIDE**

### **Key Message**

**Learn first. Invest second. Manage risk always.**